



## Virtual Training Sessions for

### AccuFund Anywhere Customers

AccuFund is excited to announce new Anywhere virtual training for 2025. The courses are web-based training programs for new and current Anywhere users. All classes include a lecture and then live-labs to perform the tasks covered. Each day is scheduled for five hours (10:00 AM to 3:00 PM MDT). Register for one or more classes, with a discount offered for attending all three courses. Registrants will receive login information prior to the training.

[Registration deadline is April 7, 2025.](#)

#### **New User Training**

**Monday, April 14, 2025**

This virtual session provides an overview of Anywhere; how to navigate screens, views, run reports and move around the system. The following topics will also be covered; Accounts, Journal Entries, Banks and Cash Receipts. \$199 per person.

#### **Payroll Training**

**Tuesday, April 15, 2025**

This virtual session reviews basic payroll setup and configuration, employee setup and maintenance, time entry and check processing. Note: This session does NOT cover any employee web portal components. \$199 per person.

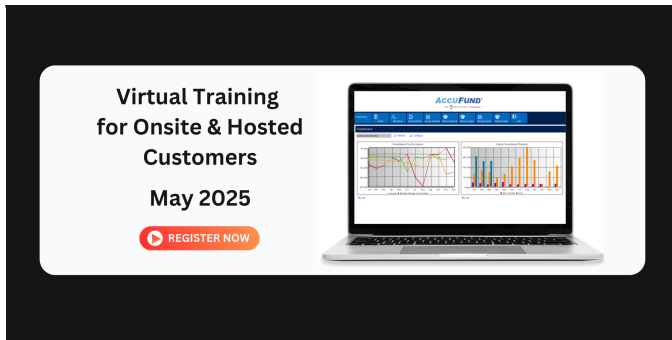
#### **Financial Report Writer Training**

**Wednesday and Thursday, April 16 & 17, 2025**

This virtual session covers the essentials of financial reporting, including financial statements, periodic activities and an introduction to the use of report classifications. - This is a 2-day class. \$299 per person.

[Registration for AccuFund Anywhere Customers](#)

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## Virtual Training Sessions for

### AccuFund Onsite & Hosted Customers

AccuFund is excited to announce new virtual training for Onsite & Hosted customers. The courses are web-based training programs for new and current Onsite & Hosted users. All classes include a lecture and then live-labs to perform the tasks covered. Each day is scheduled for five hours (10:00 AM to 3:00 PM MDT). Register for one or more classes, with a discount offered for attending all three courses. Registrants will receive login information prior to the training. [Registration deadline is April 28, 2025.](#)

#### **New User Training Monday, May 5, 2025**

This virtual session provides an overview of AccuFund; how to navigate screens, views, run reports and move around the system. The following topics will also be covered; Accounts, Journal Entries, Banks and Cash Receipts. \$199 per person.

#### **Payroll Training Tuesday, May 6, 2025**

This virtual session reviews basic payroll setup and configuration, employee setup and maintenance, time entry and check processing. Note: This session does NOT cover any employee web portal components. \$199 per person.

#### **Financial Report Writer Training Wednesday and Thursday, May 7 & 8, 2025**

This virtual session covers the essentials of financial reporting, including financial statements, periodic activities and an introduction to the use of report classifications. - This is a 2-day class. \$299 per person.

[Registration for AccuFund Onsite & Hosted Customers](#)