Cash Receipts

AccuFund Anywhere Online

Easily Streamline Recording of Receipts

Cash Receipts makes it easy for nonprofits and governments to manage inflows from all sources. As a part of our Core system, the Cash Receipts component is the center point for receipts from all modules within the AccuFund Accounting Suite.

For nonprofits, this includes Accounts Receivable and Client Invoicing.

For governments, it integrates with Utility Billing, Property Tax, Court Fines, Permits and Inspections, and Fees, Taxes and Licenses.

From Cash Receipts you can:

- Handle all your cash, check, and credit card receipts, including convenience fees.
- View any customer's outstanding items.
- Apply receipts unrelated to specific billing or receivable to a General Ledger account

Cash Receipts includes convenient customer receipt forms, deposit slips, deposit tickets, and deposit logs, as well as reporting on receipt distribution, customer credit, credit aging, and credit distribution.

Cash Receipts Onsite Version

Looking for the onsite version of this module?

[Show Me the Onsite Version](#)

Improve Your Workflow

Cash Receipts can be used effectively by people who receive payments through the mail (back office users) or behind a counter (front office users).

As soon as a payment by cash, check, or credit card is received, the amount can be entered and applied to various receivables.

To ensure accuracy, Cash Receipts offers a double-check feature that applies receipts to outstanding invoices. Invoices are listed on the receipt screen, so users can see which specific invoices will be credited.

If a customer prepays, overpays, or double pays an invoice, users can set up an accounts receivable credit on the cash receipt and distinguish it from other cash credits.

When creating a receipt for miscellaneous cash, Cash Receipts lets users identify the receiving bank and account. In the receipt's description field, users can indicate what the cash is for and who paid it.

Key Features for Nonprofits and Governments

AccuFund Cash Receipts offers valuable functions that increase efficiency:

- Cash Receipts posts to an undeposited funds account in the General Ledger, instead of a cash account, until a deposit is created
- When applying cash to receivables, all relevant modules in the AccuFund Accounting Suite show the number of items related to the customer
- If funds are received and it's not clear how to apply them, users can apply a cash credit or an accounts receivable credit
- Credits can be refunded to customers through the Accounts Payable module
- Open credits, as well as cash, can be applied at the same time
- Excel or CSV files are easily imported using the Import Wizard

Cash Receipts								
Tabs ◀	? Submit ✖ Cancel							📁
▼ 📁 Cash Receipt	**Utility Charges**							
📄 Demographics	✏ Change ☁ Erase ≣ All						4 Invoice(s) marked for 54.51	
📄 A/R Payments	**Mark**	**Location**	**Billing**	**Billing Date**	**Type**	**Adjustment**	**Consum…**	**Owed**	**Paid**
📄 U/B Payments	☑	1 THIRD	WA RES	01-15-2009			4,000.00	0.38	0.38
📄 Miscellaneous Distribution	☑	1 THIRD	GA RES	01-15-2009			-	10.25	10.25
📄 Applied Credits	☑	1 THIRD	SW RES	02-15-2009			1,000.00	19.50	19.50
📄 New A/R Credits	☑	1 THIRD	WA RES	02-15-2009			1,000.00	24.38	24.38
📄 New Credits	☐	1 THIRD	GA RES	02-15-2009			-	10.25	
📄 Images						Total	6,000.00	64.76	54.51

Extra Features for Government Organizations

AccuFund's government license includes additional Cash Receipts features for specific municipal use cases:

- The Utility Billing module manages invoices for public utility service. Municipalities use cash credits for recording deposits.
- The Building Permits module ensures that construction project plans comply with zoning and land use regulations. Cash Receipts is used to collect, track, and process Building Permit fees.
- The Property Tax Billing module manages tax assessments for different types of property: real (land, buildings), as well as personal (when available).
- The Fees, Taxes & Licenses (FTL) module is used for issuing decals and permits, as well as recording sales tax (when available).
- The Court Fines/Citations module tracks citations issued by law enforcement. Cash receipts created for citations paid include a citation field (when available).

Let's Get Started

AccuFund supports your mission with a full suite of financial management applications for nonprofit and government organizations. To learn more and arrange a demo, contact AccuFund at 877-872-2228 or sales@accufund.com or visit www.accufund.com.

Download PDF

AccuFund SOC2 Certification for Cloud Service Offerings

SOC (System and Organization Controls) certifications offer an AICPA auditor's opinion on the effectiveness of a service organization's controls relevant to security, availability, processing integrity, confidentiality, or privacy. AccuFund has received SOC 1 Type 2 certification for its cloud offerings.