

## **Employee Self Service**

AccuFund Anywhere Online

### Improve Employee Access to Their Personal Information

With the browser based AccuFund Employee Self Service module, employees can update personal data or tax preferences and view or print important documents.

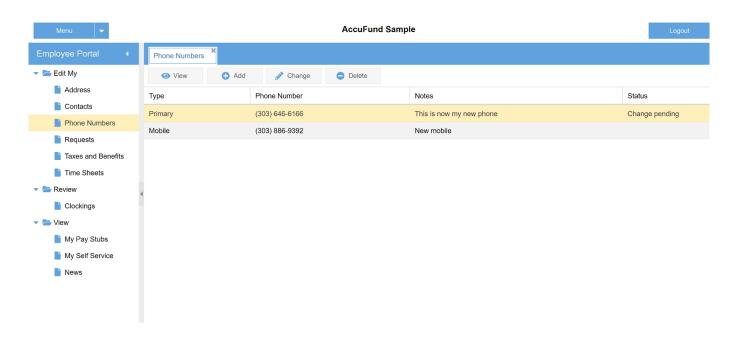
Your human resources department controls which items employees can see. You also control the timeframe for accessing time-sensitive documents, such as open enrollment forms for insurance.

For each item, human resources also sets the level of permission an employee has, such as view only, change, and change with approval. Typically, employees can view and change their addresses, phone numbers, and contacts, while they can view and view and print their pay stubs and W-2s.

#### **Employee Self Service Onsite Version**

Looking for the onsite version of this module?

Show Me the Onsite Version



Reduce Waste, Save Time, and Free People Up for More Important



## Tasks

AccuFund's Employee Self Service module improves employee access to data, while reducing the flow of paper and requests for copies of pay stubs and W-2s.

The module lets employees view the last 18 months of pay checks—either directly in the browser or in PDF format for local printing or saving.



	Check#: 0000135
AccuFund Sample	

Grant, Foster I.[103]			Pay Pd From: 12/02/2019 To: 12/15/2019			Check Date: 12/16/2019	
Earning	Cur Hrs	Cur Amt	Ytd Hrs	Ytd Amt	Tax / Deduction	Cur	Ytd
Hourly Vacation	32.00 56.00	800.00 1,400.00	32.00 56.00	800.00 1,400.00	Retirement Colorado Fica FicaMed FWT 1st EFT Insurance	132.00 73.00 92.40 31.90 0.00 1,000.00 100.00	132.00 73.00 92.40 31.90 0.00 1,000.00 100.00
	Earnings	Taxes	Deductions	Net Pay	Item	tem	
Current Y-T-D Hourly Rate	2,200.00 2,200.00 0.00	197.30 197.30	1,232.00 1,232.00	770.70 770.70	Vacation		Balance -51.00

Check#: 0000135 Grant, Foster I.[103] Pay Pd From: 12/02/2019 To: 12/15/2019 Check Date: 12/16/2019

Grant, Foster I.[103]		Fay Fu Fiolii. 12/02/2019 10. 12/		12/15/2019 CHECK I		Date. 12/10/2019	
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#### Let's Get Started

AccuFund supports your mission with a full suite of financial management applications for nonprofit and government organizations. To learn more and arrange a demo, contact AccuFund at 877-872-2228 or <a href="mailto:sales@accufund.com">sales@accufund.com</a> or visit www.accufund.com.



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### **AccuFund SOC2 Certification for Cloud Service Offerings**

SOC (System and Organization Controls) certifications offer an AICPA auditor's opinion on the effectiveness of a service organization's controls relevant to security, availability, processing integrity, confidentiality, or privacy. AccuFund has received SOC 1 Type 2 certification for its cloud offerings.

